

GRANT AGREEMENT

This GRANT AGREEMENT (the "Agreement") is made by and between the CITY OF LAS VEGAS, a Nevada municipal corporation (the "City") and TONI'S HOUSE INC. whose primary mailing address at the date of execution is, as follows: 1410 N. TONOPAH DRIVE, LAS VEGAS, NV 89106 (hereinafter referred to as "GRANTEE"). The CITY and the GRANTEE are sometimes hereinafter referred to individually as a "Party" and collectively as the "Parties."

This Agreement is effective on the date signed by the City and GRANTEE, whichever date is later, as long as the date signed by the second party is within thirty (30) calendar days of signature by the first party (the "Effective Date").

RECITALS

WHEREAS, GRANTEE is a non-profit corporation formed in the State of Nevada duly organized to do business in the State of Nevada responding to the public health emergency or claimed it has sustained a financial hardship/negative economic impact due to the Coronavirus Disease 2019 ("COVID-19") public health emergency.

WHEREAS, GRANTEE's goal is to reduce homelessness in Las Vegas through direct housing support, education, outreach and service referral.

WHEREAS, Nevada Revised Statute ("NRS") 268.028 authorizes the governing body of a city to expend money for any purpose that will provide a substantial benefit to the inhabitants of the city, including a grant to a non-profit organization created for religious, charitable or educational purposes to be expended for a selected purpose.

WHEREAS, NRS 268.028 further provides that a grant to a non-profit organization created for religious, charitable or educational purposes must be made by resolution that specifies the purpose of the grant, the maximum amount to be expended from the grant, and any conditions or other limitations on the expenditure of the grant.

WHEREAS, the CITY has found that grants to non-profit organizations to respond to the COVID-19 pandemic and/or its negative economic impacts due to the COVID-19 public health emergency will provide a substantial benefit to the inhabitants of the city of Las Vegas.

WHEREAS, the GRANTEE has requested financial assistance from the CITY to aid in the response to the COVID-19 pandemic and/or its negative economic impacts.

WHEREAS, on _____, 2022, the Las Vegas City Council adopted a resolution (the "Resolution") authorizing grant funds to GRANTEE; subject to the conditions and other limitations described in the Resolution and as set forth in this Agreement.

WHEREAS, in exchange for receiving grant funds from the CITY, and subject to all of the terms, covenants and conditions of this Agreement, GRANTEE agrees to use the grant funds to pay for eligible use expenses and for no other purpose.

WHEREAS, the GRANTEE agrees to comply with all applicable laws, ordinances, resolutions, statutes, codes, rules, regulations, orders, and decrees of the United States, the State of Nevada, the CITY, and of any other political subdivision, agency or instrumentality exercising jurisdiction over CITY or GRANTEE, as the same may be amended from time to time.

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual terms, conditions and covenants set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

ARTICLE 1 UNDERSTANDING

1.1. **TERM.** This Agreement shall become effective upon full execution by the Parties and shall expire on June 30, 2024 (the “Term”). Either Party may terminate this Agreement for any reason with seven (7) calendar days’ written notice to the other Party. The City agrees to reimburse eligible use expenses incurred by the GRANTEE prior to any no-cause termination by either Party. This Agreement shall also terminate without taking any further action upon the occurrence of execution by the Parties of a subsequent agreement for the eligible use expenses by GRANTEE.

1.2. **GRANT.** City will provide the GRANTEE grant funding in an amount not to exceed \$150,000.00 (the “Funds”) for eligible use expenses associated with the GRANTEE’S program “*Reducing Homelessness in Las Vegas*” as described in Article 2 (the “Program”). All eligible use expenses must be incurred during the Term. The eligible use expenses incurred by the GRANTEE before or after the Term are not entitled to payment under this Agreement. The CITY shall bear no liability to fund or provide payment for the eligible use expenses in the event that Funds are not allocated or received by the CITY. Furthermore, the CITY shall be liable only for payment proportional to the extent that Funds are received by the CITY.

1.3. **COORDINATION.** The City’s Office of Strategic Services will coordinate and collaborate with GRANTEE to ensure eligible use expenses for the Program.

1.4 **MONITORING.** The CITY shall monitor the GRANTEE as necessary to ensure GRANTEE complies with all of the requirements of this Agreement, including the timeframes and performance goals associated with the activities. The GRANTEE shall allow duly authorized representatives from the CITY, independent auditors contracted by the CITY, other authorized federal officials, or any combination thereof, to conduct reviews as the reviewing entity deems appropriate in order to determine the following:

- i) Whether the Funds (defined below) are being used in a manner consistent with this Agreement and the CITY’s objectives;
- ii) Whether the CITY’s objectives are being achieved;
- iii) Whether the Funds are being used in an efficient and effective manner;
- iv) Whether the periodic reports to the CITY contain accurate and reliable information.

The representatives shall be granted access to all records pertaining to this Agreement. The representatives may, on occasion, interview individuals who volunteer to be interviewed. Substandard performance as determined by the CITY will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the GRANTEE within twenty (20) days after being notified by the CITY, the CITY may impose additional conditions on the GRANTEE and its

use of Funds, suspend or terminate this Agreement, or initiate other remedies for noncompliance as appropriate and permitted under this Agreement.

1.5. CHANGES. Changes in the Scope of Use as outlined herein must be made by written amendment to this Agreement and approved by both Parties.

ARTICLE 2 SCOPE OF USE

2.1. DESCRIPTION. The GRANTEE agrees that it shall only use the Funds for the eligible uses described in the Scope of Use, Exhibit "A," attached hereto and incorporated herein by reference. The GRANTEE understands and agrees that no other uses of the Funds are permitted unless agreed to in writing by the Parties in an Addendum to this Agreement. Funds shall be allocated in accordance with the Budget, Exhibit "B," attached hereto and incorporated herein by reference. The GRANTEE is prohibited from charging the costs of ineligible uses or activities and from using Funds provided herein or personnel employed in the administration of activities under this Agreement for political activities, inherently religious activities, or lobbying. The Scope of Use shall include the GRANTEE's application for the grant of Funds which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such application and this Agreement, the terms of this Agreement shall govern. The CITY shall have no relationship whatsoever with any uses contemplated herein except for providing financial support and the receipt of the monthly reports required under this Agreement. In any and all events, any uses contemplated herein shall be rendered at the time, in the manner and under circumstances determined solely and exclusively by the GRANTEE, subject only to review by the CITY, to assure continuing eligibility for the Funds. GRANTEE acknowledges and agrees that this Agreement and the granting of Funds hereunder is nonexclusive and that CITY may enter into similar agreements with other entities.

ARTICLE 3 FUNDING

3.1. PAYMENT. This Agreement provides the Funds for the purpose of reimbursing or advancing, as determined by the CITY in its sole discretion, the GRANTEE for the eligible use expenses identified in the Budget. Payment will be processed upon receipt of the following:

- A. Dated invoice from vendor for payment or dated receipt for expenses incurred; and
- B. Additional reasonable documentation requested by the City supporting incurred expenses.

GRANTEE's invoice must be for the eligible use expenses actually incurred. All eligible use expenses shall be recorded by budget line-items and be supported by documentation evidencing in proper detail the nature and propriety of the expense. The City may in its sole and absolute discretion withhold payments if unauthorized costs are identified and/or if Funds are not being expended during the Term and/or reasonable documentation requested by the City is not provided. All invoices shall be submitted no later than thirty (30) calendar days after any termination of this Agreement. Notwithstanding the forgoing, the CITY's payment of such amounts shall not be deemed CITY's approval or acceptance of the expenses. The GRANTEE agrees that it shall properly and timely use and spend the entire amount of Funds provided under this Agreement during the Term of this Agreement. If the GRANTEE fails to properly and/or timely use and spend any amount of Funds provided under the Agreement within that Term, then the GRANTEE agrees to return the balance of the funds to the CITY within 30 days of the

termination of this Agreement.

GRANTEE must invoice the CITY by the 15th of each month for Funds expended for the prior month. Failure to submit an invoice in two or more consecutive months may result in termination of the Agreement and reallocation of unspent Funds at the discretion of the CITY.

ARTICLE 4 REPORTING

4.1 REPORTS. The GRANTEE shall submit to the CITY monthly performance reports for each month during which these Funds are used. Monthly reports are due by the 15th of each month. GRANTEE acknowledges that any such information required to be reported pursuant to this section may be publicly disclosed.

Monthly reports shall provide information on the activities occurring and accomplished. Specifically, monthly reports shall provide information on the number of individuals served by the GRANTEE and other such information as required by the CITY associated with the performance metrics below:

- Number of individuals or households served located in City of Las Vegas
- Number of individuals or households receiving eviction prevention services (including legal representation)
- Number of individuals referred for services

4.2 RETENTION. The GRANTEE shall retain all records and all documents pertinent to expenditures incurred under this Agreement for a period of five (5) years after the termination of all activities funded under this Agreement. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the five-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the five-year period, whichever occurs later. In the event the GRANTEE goes out of existence, the GRANTEE shall turn over to the CITY all of its records relating to this Agreement which will be retained by the CITY for the required period of time.

The GRANTEE agrees to permit the CITY, or its designated representatives, to inspect and audit its records and books relative to this Agreement at any time during normal business hours and under reasonable circumstances and to copy therefrom any information that the CITY desires concerning GRANTEE's operation of the Funds. The GRANTEE further understands and agrees that the inspection and audit would be exercised upon written notice to the GRANTEE. If the GRANTEE records or books are not located within Clark County Nevada, GRANTEE agrees to deliver the records or books to the address within the City of Las Vegas designated by the CITY. If the CITY, or its designated representative(s), finds that the books or records delivered by the GRANTEE are incomplete, the GRANTEE agrees to pay the CITY, or its representative(s), the costs to travel (including travel, lodging, meals, and other related expenses) to the GRANTEE's offices to inspect and audit, as deemed necessary, all of the records or records pertaining to this Agreement.

ARTICLE 5 SUSPENSION AND TERMINATION

5.1 DEFAULT. This Agreement can be terminated if GRANTEE fails to comply with any term of the award. This Agreement may be terminated for convenience upon written notice by the CITY. In addition, if during the term of this Agreement, the GRANTEE:

- i) fails to use the Funds in the manner represented to the CITY in its application requesting funding and as required under this Agreement;
- ii) fails to defend, indemnify and hold the CITY harmless as required pursuant to this Agreement;
- iii) fails to provide or maintain the insurance required in this Agreement;
- iv) a petition in bankruptcy is filed by or against the GRANTEE, an assignment by the GRANTEE is made for the benefit of creditors, a receiver, trustee in bankruptcy or similar officer is appointed to take charge of all or a part of the operations of the GRANTEE or its property, or the GRANTEE is adjudicated to be bankrupt; or
- v) fails to perform any of its other obligations required under this Agreement;

and the failure as identified by the CITY is not remedied within twenty (20) days after written notice of default is provided to the GRANTEE, then the CITY may declare the GRANTEE to be in default of this Agreement and implement any of the following remedies:

- a) Temporarily withhold disbursement of the Funds pending correction of the default by the GRANTEE;
- b) Disallow use of the Funds for all or part of the cost of the activity, action or expense not in compliance with the requirements of this Agreement;
- c) Suspend the performance of this Agreement, in whole or in part, including any further disbursement of Funds;
- d) Withhold future awards for the Funds or any other program of the GRANTEE;
- e) Terminate the Agreement, and permanently cease any further disbursement of the Funds hereunder;
- f) Impose any penalty against the GRANTEE that an authorized state or federal official has imposed against the CITY or has requested the CITY to impose against the GRANTEE; or
- g) Pursue any other legal or equitable remedy that may be available to the CITY.

After expiration of the cure period set forth above, any remedy selected by the CITY shall be implemented by written notice to the GRANTEE stating the effective date of the remedy. The CITY reserves the right to set the terms and conditions in connection with any of the remedies set forth above provided such terms and conditions are appropriate for the noncompliance of the GRANTEE. If the CITY elects to terminate this Agreement as provided herein, the GRANTEE agrees, if so demanded by the CITY, to repay the Funds to the CITY within ten (10) days after receipt of the written notice of termination.

Except as otherwise expressly stated in this Agreement, the rights and remedies of the CITY are cumulative, and the exercise by CITY of one or more of such rights or remedies shall not preclude the

exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the GRANTEE. Any failures or delays by CITY in asserting any of its rights and remedies as to any default shall not operate as a waiver of any default or of any such rights or remedies, or deprive CITY of its right to institute and maintain any actions or proceedings which it may deem necessary to protect, assert or enforce any such rights or remedies. GRANTEE agrees that in the event of litigation to enforce this Agreement or terms, provisions and conditions contained herein, to terminate this Agreement, or to collect damages for a default hereunder, the CITY shall be entitled to all costs and expenses, including reasonable attorneys' fees, incurred in connection with such litigation.

ARTICLE 6 INSURANCE

6.1 INSURANCE. The GRANTEE must provide compliant certificates of insurance and required endorsements to the CITY or its designated certificate tracking service immediately upon request. The GRANTEE shall maintain coverage for the duration of this Agreement, and any renewal periods if applicable. The GRANTEE shall annually provide the CITY's designated certificate tracking service with a certificate of insurance and endorsements as evidence that all insurance requirements have been met. A certified, true and exact copy of each of the project specific insurance policies (including renewal policies) required under this Section shall be provided to the CITY or its designated certificate tracking service if so requested. The following insurance coverage shall be maintained:

1. Industrial/Workers' Compensation Insurance protecting the GRANTEE and the CITY from potential GRANTEE employee claims based upon job-related sickness, injury, or accident, during performance of this Agreement, and must submit proof of such insurance on a certificate of insurance issued by an insurer qualified to underwrite workers' compensation insurance in the State of Nevada, in accordance with NRS 616A-616D, inclusive. The GRANTEE's Workers' Compensation policy shall have a waiver of subrogation endorsement in favor of the CITY of Las Vegas.
2. Comprehensive General Liability Insurance (bodily injury, property damage, errors and omissions) with respect to the GRANTEE's agents and vehicles assigned to the activities performed under this Agreement in a policy limit of not less than \$1,000,000.00 combined single limit per occurrence and \$2,000,000.00 in the aggregate, for bodily injury, products, completed operations, personal injury and property damages. Such coverage shall be on an "occurrence" basis and not on a "claims made" basis (except for Errors and Omissions coverage). The GRANTEE's General Liability policy shall have a waiver of subrogation endorsement in favor of the City of Las Vegas.
3. Automobile Liability Insurance for each of GRANTEE's vehicles used in the performance of this Agreement, including owned, non-owned, leased or hired vehicles, in the minimum amount of \$1,000,000.00 combined single limit per occurrence for bodily injury and property damage, to include, but not be limited to, coverage against all insurance claims for injuries to persons or damages to property which may arise from services rendered by GRANTEE and any auto used in the performance of services under this Agreement. The GRANTEE's Automobile Liability policy shall have a waiver of subrogation endorsement in favor of the City of Las Vegas.
4. Professional Liability Insurance (Errors & Omissions) to cover liability resulting from any error or omission in the performance of professional services. Professional Liability Insurance of limits no less than \$1,000,000, combined single limit and in the aggregate. Any retroactive coverage must

coincide with or predate the beginning of this Agreement and may not be changed without the consent of the CITY.

5. Directors and Officers Insurance to cover the organization and its directors, officers, and board members against actual or alleged wrongful and negligent acts.
6. Hold Harmless Insurance to defend and indemnify the CITY from any and all claims, actions, suits, charges and judgement whatsoever that arise out of the GRANTEE's performance or nonperformance of the services or subject matter called for in this Agreement.

The CITY, its officers and employees, shall be named as an additional insured party under the Comprehensive General Liability Insurance and such notation shall appear on the certificate of insurance furnished by the GRANTEE's insurance carrier. The Certificate Holder shall be named (City of Las Vegas, 495 S. Main Street, Las Vegas Nevada 89101). The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer and licensed by the State of Nevada. Each insurance carrier's rating as shown in the latest Best's Key Rating Guide shall be available upon request. The adequacy of the insurance supplied by the GRANTEE, including the rating and financial health of each insurance carrier providing coverage, is subject to the approval of the CITY. The CITY requires insurance carriers to maintain a Best's Key rating of "A-" or higher, and a financial size category of no less than VIII.

All deductibles and self-insurance retentions shall be fully disclosed in the certificate of insurance. No deductible or self-insured retention may exceed \$10,000.00 without the prior written approval of the CITY. The GRANTEE shall maintain coverage for the duration of this Agreement, and any renewal periods if applicable. The GRANTEE shall annually provide a certificate of insurance as evidence that all insurance requirements have been met. It is further agreed that the GRANTEE and/or insurance carrier shall provide the CITY with a 30-day advance notice of policy modification, cancellation or erosion of insurance limits, sent by certified mail "return receipt requested". Any exclusion to the effect that the insurance carrier will "endeavor to inform" must be stricken from the certificate of insurance.

If the GRANTEE fails to carry the insurance required herein, the CITY has the option to purchase replacement insurance and charge the costs back to the GRANTEE.

Maintenance of proper insurance coverages by GRANTEE is a material element of this Agreement. GRANTEE's failure to maintain or renew insurance coverages or to provide evidence of renewal may be considered as a material breach of this Agreement.

ARTICLE 7 INDEMNITY

7.1 INDEMNIFICATION. It is understood and agreed by the Parties that GRANTEE hereby assumes the entire responsibility and liability for any and all damages to persons or property caused by or resulting from or arising out of any act or omission on the part of GRANTEE or its employees, agents, servants, owners, principals, licensees, assigns or subcontractors of any tier under or in connection with this Agreement and/or the provision of goods or services and the performance or failure to perform any work required thereby. In addition to the insurance requirements set forth in this Agreement, and not in lieu thereof, the GRANTEE agrees to protect, defend, indemnify and hold harmless the CITY, its public officials, officers, employees, agents, and consultants from and against any and all liability, damages, claims, losses, suits, actions, decrees, arbitration awards and judgments including attorney's fees, court costs or other expenses of any and every kind or character, including but not limited to, claims for contribution and/or indemnification for personal injury, bodily injury, sickness, or death, or to injury to or

destruction of property (including the loss of use resulting therefrom), or to or from the negligent acts, errors or omissions or willful misconduct of the GRANTEE, its employees, agents, volunteers or contractors pursuant to this Agreement (collectively referred to as "Claims"); provided, however, that the GRANTEE shall not be liable for any Claims caused by the sole negligence or willful misconduct of the CITY, its public officials, officers, employees or agents. The GRANTEE's obligation to protect, defend, indemnify, and save harmless as set forth in this paragraph, shall include any and all reasonable attorneys' fees incurred by the CITY, its public officials, officers, employees and agents in the defense and/or handling of the claims and all reasonable attorneys' fees and investigation expenses incurred by the CITY in enforcing and/or obtaining compliance with the provisions of this paragraph. GRANTEE agrees that it is assuming the sole risk of any Claims related to the contraction by GRANTEE's officers, employees, vendors, suppliers, agents, independent contractors, and consultants or any other person of any viral infection or other disease, including, without limitation, COVID 19, related to the performance of this Agreement and that GRANTEE's indemnity obligations contained herein cover any such Claims. In no event shall the language in this Section constitute or be construed as a waiver or limitation of the CITY's rights or defenses with regard to sovereign immunity, governmental immunity, or other official immunities and protections as provided by the Federal and State Constitutions or by law.

It is expressly agreed that the GRANTEE shall defend the CITY at GRANTEE's expense, by legal counsel reasonably satisfactory to CITY, against the Claims and in the event that the GRANTEE fails to do so, the CITY shall have the right, but not the obligation, to defend the same and to charge all direct and incidental costs, including attorney's fees and court costs, to the GRANTEE. Company's indemnity obligations herein are not intended to nor shall they relieve any insurance carrier of its obligations under policies required to be carried by GRANTEE pursuant to the provisions of this Agreement. Company's obligations under this Section shall survive any termination of this Agreement.

These provisions shall in no way be limited by any financial responsibility or insurance requirements, and shall survive the termination of this Agreement. GRANTEE acknowledges and agrees that the CITY shall not provide indemnity or otherwise save, hold harmless, or defend the GRANTEE in any manner.

ARTICLE 8 MISCELLANEOUS

8.1 NOTICE. Except as otherwise provided by law, all notices required or permitted under this Agreement shall be given in writing and shall be deemed effectively given (a) upon personal delivery to the party to be notified, (b) three (3) days after deposit with the United States Post Office, by registered or certified mail, postage prepaid and addressed to the party to be notified at the address for such party, or (c) one (1) day after deposit with a nationally recognized air courier service such as FedEx. Any party from time to time, by notice to the other party given as set forth above, may change its address for purpose of receipt of any such communication:

CITY: City of Las Vegas, Office of Strategic Services | Strategic Initiatives Division
 Attention: Strategic Initiatives Manager
 495 S. Main Street, 7th Floor
 Las Vegas, Nevada 89101

If to GRANTEE: Attn: *Monique Westfield*
 1410 N. Tonopah Drive
 Las Vegas, NV 89106

8.2 NO AGENCY. The City nor GRANTEE are the legal representative of the other party for any purpose whatsoever. Neither party has any right or authority to assume or create any obligation or responsibility, express or implied, to make any commitments on behalf of the other party may not bind and the organization in any manner.

8.3 NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY. The City of Las Vegas is committed to promoting full and equal business opportunity for all persons doing business in Las Vegas. GRANTEE acknowledges that the CITY has an obligation to ensure that public funds are not used to subsidize private discrimination. GRANTEE recognizes that if GRANTEE or their subcontractors or subconsultants are found guilty by an appropriate authority of refusing to hire or do business with an individual or company due to reasons of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, national origin, or any other legally protected status, CITY may declare GRANTEE in breach of contract and terminate this Agreement.

In connection with the performance of work under this Agreement, GRANTEE agrees not to discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age, disability, national origin, or any other legally protected status. Such agreement shall include, but not be limited to, the following: employment; upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

In accordance with the Immigration Reform and Control Act of 1986, GRANTEE agrees that it will not employ unauthorized aliens in the performance of this Agreement.

8.4 LAW; VENUE; WAIVER OF JURY TRIAL. The laws of the United States of America and of the State of Nevada shall govern the validity, construction, performance and effect of this Agreement. Each party hereto consents to, and waives any objection to, the State courts located in the County of Clark, State of Nevada as the proper and exclusive venue for any disputes arising out of or relating to this Agreement or any alleged breach thereof. CITY and GRANTEE hereby waive trial by jury in any action, proceeding or counterclaim brought by either of them against the other on any matters whatsoever arising out of or in any way connected with this Agreement, the relationship of CITY and GRANTEE, and/or any Claims of injury or damage. No legal proceeding arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, any additional person not a party to this Agreement except by written consent containing a specific reference to this Agreement and signed by CITY and the GRANTEE, and any other person sought to be joined. Any consent to legal proceedings involving any additional person or persons shall not constitute consent to litigation of any dispute not described therein or with any person not named or described therein.

8.5 NO THIRD PARTY BENEFICIARY RIGHTS. Nothing expressed or implied in this Agreement is intended, or should be construed, to confer upon or give any person or entity not a party to this Agreement any third-party beneficiary rights, interests, or remedies under or by reason of any term, provision, condition, undertaking, warranty, representation, or agreement contained in this Agreement.

8.6 COUNTERPARTS; ELECTRONIC DELIVERY. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall together constitute one and the same instrument. It shall not be necessary for any counterpart to bear the signature of all Parties hereto. Executed copies hereof may be delivered by facsimile or e-mail, pursuant to NRS 719.240, and upon receipt will be deemed originals and binding upon the Parties hereto, regardless of whether originals are delivered thereafter.

8.7 ECONOMIC OPPORTUNITIES. Economic Opportunities for Moderate, Low- and Very Low-income Persons. The GRANTEE shall ensure that employment and other economic opportunities

generated by the eligible use expenses shall, to the greatest extent feasible, be directed to moderate, low- and very low-income persons with an emphasis on city of Las Vegas residents.

8.8 DRUG FREE WORKPLACE. The GRANTEE shall administer a policy designed to ensure that the facilities providing services under the terms of this Agreement are free from the illegal use, possession, or distribution of drugs or alcohol by its employees and beneficiaries.

8.9 PUBLICITY. Any publications produced with Funds from this Agreement must display the following language: "This project [is being] [was] supported, in whole or in part, by a grant from the City of Las Vegas."

8.10 AMENDMENTS. This Agreement, or any part hereof, may be amended from time to time hereafter only in writing executed by the CITY and the GRANTEE.

8.11 NO ASSIGNMENT. The GRANTEE may not assign any part of its rights or obligations in this Agreement and shall not enter into any subcontracts with any agency or individual in the performance of this Agreement without written consent of CITY. Any such assignment of rights or contracts without written consent of CITY shall be void and shall result in the forfeiture of all Funds, or any part thereof, as determined by CITY. GRANTEE was chosen on the basis of characteristics unique to the GRANTEE. CITY shall have the right, in its sole and absolute discretion, to withhold its consent to any such assignment, transfer, encumbrance, pledge, subuse, or permission.

8.12 BINDING EFFECT. The terms, provisions, covenants and conditions contained in this Agreement shall apply to, bind and inure to the benefit of the Parties hereto and their respective heirs, executors, administrators, legal representatives and permitted successors and assigns.

8.13 SEVERABILITY. If any term, covenant or condition of this Agreement, or any application thereof, should be held by a court of competent jurisdiction to be invalid, void or unenforceable, all terms, covenants and conditions of this Agreement, and all applications thereof, not held invalid, void or unenforceable, shall continue in full force and effect and shall in no way be affected, impaired or invalidated thereby. The Parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this clause shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

8.14 ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the Parties for the use of Funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Parties relating to the CITY'S allocation of funding to GRANTEE.

8.15 RECITALS. The Recitals above, and all of the exhibits hereinafter referenced, are hereby incorporated by this reference as a part of this Agreement.

8.16 PROVISIONS. Each and every provision of law and clause required by law to be inserted in this Agreement will be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein and if through mistake or otherwise any such provisions not inserted, or is not correctly inserted, then upon the application of either party this Agreement shall forthwith be physically amended to make such insertion.

8.17 OWN EXPENSE. Except as otherwise provided in this Agreement, each Party shall bear its own expenses incurred by it in connection with the negotiation, execution and delivery of this Agreement, including, without limitation, the fees and expenses of each party's legal counsel.

8.18 CITY LIABILITY. It is agreed by and between the Parties of this Agreement, that in no event shall any official, officer, employee, or agent of the CITY in any way be personally liable or responsible for any covenant or agreement therein contained whether expressed or implied, nor for any statement, representation or warranty made herein or in any connection with this Agreement.

8.19 INTERESTED PARTY. An official of the CITY, who is authorized on behalf of the CITY to negotiate, make, accept or approve, or take part in negotiating, making, accepting, or approving this Agreement, payments under this Agreement, or work under this Agreement, shall not be directly or indirectly interested personally in this Agreement or in any part hereof. No officer, employee, architect, attorney, engineer or inspector of, or for the CITY, who is authorized on behalf of the CITY to exercise any legislative, executive, supervisory or other similar functions in connection with this Agreement, shall become directly or indirectly interested personally in this Agreement or in any part hereof. Each party represents that it is unaware of any financial or economic interest of any public officer or employee of the CITY relating to this Agreement. Notwithstanding any other provision of this Agreement, if such interest becomes known, the CITY may immediately terminate this Agreement for default or convenience, based on the culpability of the parties.

8.20 PUBLIC RECORDS. The CITY is a public agency as defined by state law. As such, it is subject to the Nevada Public Records Law (Chapter 239 of the Nevada Revised Statutes). The CITY's records are public records, which are subject to inspection and copying by any person (unless declared by law to be confidential). This Agreement and all supporting documents are deemed to be public records.

8.21 TIME OF ESSENCE. Time is of the essence of each provision hereof.

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GRANT AGREEMENT

Signature Page

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date as defined herein.

CITY OF LAS VEGAS

By: _____

Carolyn G. Goodman, Mayor

Date: _____

Date of City Council Approval: _____

Attest:

By: _____

LuAnn D. Holmes, MMC
City Clerk

Date

Approved as to Form:

Dimitri P. Dalacas
Deputy City Attorney

By: _____



9/7/22

Deputy City Attorney

Date

Toni's House, Inc.

By: _____

Printed Name: _____

Title: _____

Date: _____

EXHIBIT "A"

SCOPE OF USE

Toni's House provides a safe living environment and a supportive community for people in transition, to help them heal, reconnect with children and family, and develop the skills needed for a healthy and fulfilled life.

This project builds on our mission by expanding our service offering in order to address the high rates of homelessness in Las Vegas in coordination with the city's current services for this population of the community, such as The Courtyard. We understand that individuals and families find themselves housing insecure for different reasons and therefore require different kinds of assistance. We propose to do so in the following three ways:

1. Direct housing and resident recovery program:

Toni's House offers below market value, affordable housing with a capacity of ten people at the women's house and eight people at the men's house. Using money from this grant, we will be able to fund one bed at each house for homeless individuals at no cost. Participants must agree to our house rules and guidelines after a brief intake process. We will support them with basic material needs (food, clothing, personal hygiene supplies, etc.) and our proprietary 'recovery program'. The program includes training, education, an assigned Mentor from the Toni's House team for ongoing support and accountability, and access to a licensed therapist. This holistic set of services will allow them to seek employment and address any underlying issues affecting their long-term housing security. After they are financially secure (we're estimating this will take up to 90 days) or after 90 days, should they choose to continue living at Toni's House, we will require them to pay rent so that the next homeless individual can move in rent-free, and the opportunity can impact as many people as possible within our overall capacity. Residents are required to sign a housing agreement. Please refer to the document previously uploaded entitled "TH Intake Policies and Procedures" for this agreement.

We estimate that we will provide housing and our recovery program to approximately 20-40 adults in one year. Of these people, we estimate that 10-30 of them will be previously homeless individuals. Some of them will benefit from free rental payments up to the first three months because of the grant. These are estimates based on the number of people served and the average length of stay at each of the houses in 2020. However, these numbers are always changing, because we do not give residents who are in good standing at Toni's House a time limit for the length of stay.

We will also develop low data use, mobile educational and training courses (modules) around different topics that support recovery and life planning. We plan to distill the learning that happens during the intake process, one on one meetings, group meetings and counseling sessions into short courses consisting of text and media that can be completed with a mobile phone at the user's own pace. The courses are embedded with quizzes that enable quantitative and qualitative data gathering around knowledge levels and comprehension of the course material, but also around the opinions and needs of the person taking the course. For this program, we will design a specific module to address issues of housing insecurity, foster job readiness, inform individuals of their housing rights and direct them to

service providers based on their needs. We will also design nine other modules around topics such as sobriety, health and wellness, family dynamics, education, employment and career building, financial planning, and active citizenship. These courses will be made accessible not only to those who move into Toni's House, but also to the entire Greater Las Vegas community, free of charge. A team of contractors will research, design and write the content of the courses (modules), and we will use the application Learn. Ink, a subscription based service, to operate the courses (modules).

We will market these resources online and through the housing helpline and street team.

2. The Toni's House Helpline:

Through this program, the development of the housing helpline will respond to the underserved and growing need to field phone calls and assist people with their questions about vacancies at Toni's House or other housing and services. We have relied on the available time of volunteers to answer or return calls, but this is unsustainable as the volume of calls is steadily increasing. We will create the Toni's House Helpline, providing a way for individuals to anonymously discuss their circumstances and to be directed to the Toni's House intake process, our mobile courses and/or other referrals to programs, services, or facilities that best meet their needs. Our referrals will also be consolidated into a Toni's House Resource Guide made available for free on our website and easy to access using a direct link through a QR code that will be posted on all our marketing materials.

The helpline will be marketed to the Greater Las Vegas community through online ads and our channels of outreach to our community of residents, parents, partners, and supporters. Due to additional grant related costs, we've had to cut our planned hours of operation to 8 hours per day; 9 am to 5 pm.

3. The Toni's House Street Team:

In communication and coordination with the appropriate city departments, The Toni's House Street Team will make contact with homeless community members once per month who may not be able to advocate for themselves by finding or contacting services on their own. The street team will meet community members where they're at and simply engage them in an accessible dialogue in order to assess whether or not they need and would like to locate shelter or other services and facilitate this connection for those who do. The team's activities and protocols will be designed by professionals and in coordination with the City of Las Vegas, and the team will be led and trained by veteran former residents of Toni's House, many of whom work in addiction treatment and recovery and social work.

Each of the aspects of the proposed program are designed to work in tandem with one another in order to maximize the number of contacts with individuals and the overall impact. The program is a first step toward Toni's House's operation in closer collaboration with the city and its goals, as a private, not-for-profit entity that has the capabilities of increased service delivery with the proper funding and consultation.

We previously estimated that we could reach 1,750 Housing Insecure individuals in one year (3,500 in two years), that we can assist 1,750 housing insecure people with housing services in one year (3,500 in two years) and have 2,500 mobile course uses in one year or 5,000 in two years. These are very rough estimates based on our current numbers of interested callers, the hours of operation of the helpline and the number of outreaches performed by the street team. Please note, the mobile courses (modules), helpline and street team are all new programs, so we can only estimate expected results.

EXHIBIT "B"
BUDGET

Line Item	Amount
Administration – Salaries & Fringe N/A <i>*Note Title & Percentage (max 20% of award)</i>	
Direct Program Delivery Costs	
Therapist 2 hours / month for residents being sponsored by the grant program billed at \$100/hr. (normal rates for her work are \$175/hour)	\$2,600.00
Mentors x3 for in-person mentorship program with live-in residents Mentor #1: 3 hours per week @ \$20.00 per hr. = \$60.00 per week x 52 = \$3,120.00 mentor #2: 6 hrs. per week @ \$20.00 per hr.= \$120.00 per week x 52 = \$6,240.00 Mentor #3: 6 hrs. per week @ \$20.00 per hr. = \$120.00 per week x 52= \$6,240.00	\$15,600.00
Helpline and street team development, training and management (x3 people) Trainer & manager: 4 hrs. per week @ \$25.00 per hr. = \$100.00 per week x 52 = \$5,200.00 Manager: 5 hrs. per week @ \$20.00 per hr. = \$100.00 per week x 52 = \$5,200.00 Manager: 5 hrs. per week @ \$20.00 per hr. = \$100.00 per week x 52 = \$5,200.00	\$15,600.00
Helpline receptionists (operators) 8 hrs. per day; @ \$8.00 per hr. = \$64.00 per day: 365 per year = \$23,360.00	\$23,360.00
Resource Guide Researchers and Writers \$20.00 per hr.	\$5,420.00
Learning module design, content writing, training program and implementation \$60.00 per hr. 50 hours per module \$3,000.00 X 10 modules = \$30,000	\$30,000.00
Research (desk review of Toni's House, literature review, market analysis of similar programs), Logic model development, MEL guide development 91 hrs. total @ \$50.00 per hr. = \$4,560.00	\$4,560.00
Evaluations & report writing for interim and end of grant report. 16 hrs. per month @ \$35.00 per hr.= \$560.00 per month	\$6,720.00
MEL manager (consultant) 4 hrs. per month @ \$35.00 per hr. = \$140.00 per month x 12 = \$1,680.00	\$1,680.00
Digital marketing and management. \$200.00 per month; 6.6 hrs. per month @ \$30.00 per hr.	\$2,400.00

Program Supplies		
1,000 Drawstring backpacks:	\$1,075.00	
Water w/ marketing labels:	\$373.00	\$2,000.00
Hand Sanitizer 1 oz. hand sanitizer:	\$400.00	
Face Mask:	\$152.00	
Client Materials – Supportive Services		
monthly QuickBooks fees: \$660.00		\$840.00
Bank Account management fee: \$180.00		
Operating Expenses		
Rent (Facility/use) \$600.00 per month for each resident x2 at a time		\$14,400.00
Audit/CPA		\$4,160.00
Printing 4 1/4" x 11 1/2" resource guide cards to insert in backpacks & Program marketing cards		\$2,800.00
Insurance		\$15,860.00
Staff Training		
\$25.00 per hour, a total of 80 hrs. Averaging 6.5 hrs. Per month		
We had to pay in advance to receive the discount for trauma informed care training.		\$2,000.00
Some contractors have not completed their training.		
Paid \$990.00 for Trauma training can't be reimbursed. Will pay others for training		

TOTAL: \$
150,000.00